



## *Santa Catalina Parent Association*

*1500 Mark Thomas Drive  
Monterey, California 93940*

---

August 2009

Dear Upper School Parents:

As the 2009-2010 school year begins, I would like to welcome you and your children back to School and to the Santa Catalina family. I hope you and your family are having an enjoyable and relaxing summer.

The Santa Catalina Parent Association is an organization of Upper and Lower School parents dedicated to supporting a variety of programs at School. Our activities this year will include coffee gatherings, a parent education evening and volunteer opportunities. We will also continue traditional activities such as our San Francisco Bus Trip, Christmas Luncheon, and Faculty Appreciation Luncheon. We will keep you updated about events and dates throughout the school year. The events are a fun and easy way to meet other parents and to become more involved at School.

All Santa Catalina parents are members of the Parent Association and are encouraged to participate. Whether you are a new or returning parent, our wish is for you to engage in any activities of your liking and to help further the mission of Santa Catalina.

Following this letter are the volunteer opportunity descriptions and the volunteer reply form. Please see the Santa Catalina website at [www.santacatalina.org](http://www.santacatalina.org) for additional information from the Parent Association.

I welcome you and encourage you to become an active participant in the Santa Catalina Parent Association. This is a great opportunity to play an active role in your daughter's wonderful Santa Catalina experience. If I can be of any assistance in answering any questions, please feel free to contact me. Do enjoy these remaining days of summer vacation.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Etienne".

Debbie Etienne '82  
President, Santa Catalina Parent Association  
Home: 831.659.5085 / Cell: 831.917.4432  
[Debbie\\_Etienne@santacatalina.org](mailto:Debbie_Etienne@santacatalina.org)



### UPPER SCHOOL VOLUNTEER OPPORTUNITIES

#### **SIGN-UP FOR eSCRIP**

You can help earn money for Santa Catalina by signing up your ATM card or other major credit cards and shopping at local stores that are affiliated with the eScrip Program. It only takes a moment to sign-up your family for this easy fundraising program. You may access eScrip on the Internet at [www.escrip.com](http://www.escrip.com) or call 1.800.254.5404 to sign up for the program over the telephone.

#### **EVENT HOSPITALITY**

There are a number of events during the year when you can assist with event hospitality. If you enjoy being a part of a “meet and greet” committee, this is the volunteer opportunity for you.

#### **ANNUAL FUND COMMITTEE**

The Parent Fund Committee is an invaluable component of the school's Annual Fund drive. The committee consists of volunteers from each class level who serve as liaison between the Development Office and other parents to help communicate the purposes served by the Annual Fund, to encourage participation, and to help acknowledge our supporters throughout the year.

#### **DRIVING ASSISTANCE**

There are a number of occasions when Upper School resident students require transportation to and from medical, dental, and physical therapy appointments. In addition there are students who ride at the various equestrian locations in Monterey, Pebble Beach and Carmel Valley. Administrators and faculty provide this assistance whenever possible but if you have a little extra time to contribute in this area, it will be very much appreciated.

#### **FACULTY MEETING REFRESHMENTS**

Upper School faculty meet for a full faculty meeting once a month. Parent volunteers provide much appreciated refreshments for the full faculty meetings.

#### **ATHLETIC PROGRAM SUPPORT**

Upper School athletes compete in 13 different sports. Generous parents provide team treats at most of the team events and sometimes assist the coach. If you would like to offer assistance with the program, please check “Athletic Program Support” on the volunteer form.

#### **PERFORMING ARTS SUPPORT**

Upper School actors participate in three major productions each year. Parent volunteers can support the productions in various ways. If you would like to offer assistance with the productions, please check “Performing Arts Support” on the volunteer form.

#### **ANNUAL BENEFIT CELEBRATION**

A fall tradition at Santa Catalina, the Annual Benefit Celebration brings the school community together in October for an enjoyable evening to benefit the school's Financial Aid Program. The evening includes wine tastings, dinner, and silent and live auctions. The Annual Benefit Celebration is made possible through the efforts of Upper and Lower School parents, faculty, and staff who volunteer their time on a variety of committees. Decorations, solicitations, and advertising are just a few of the areas where you might offer your talents and participation in a fundraising event that makes a significant contribution to School's Financial Aid Program.

#### **GOLF TOURNAMENT**

The annual Santa Catalina golf tournament benefits School's athletic program. After the tournament, participants and volunteers gather for a buffet dinner, awards presentation, and mini-auction. Committees form in early January and include solicitation and planning.

#### **FACULTY APPRECIATION LUNCHEON**

The Upper and Lower School parents join together to honor the dedicated faculty and staff at a luncheon in March. The parents plan the menu and decorations for this event held in the Upper School Dining Room. A great number of parents are needed to help set-up, bring delicious food and serve our faculty and staff.

#### **PARENT ASSOCIATION BOARD 2010-2011**

Are you interested in being more involved at School? The Santa Catalina Parent Association board helps to define the direction of the Parent Association and implement projects. The Parent Association board meets monthly. Positions include treasurer, corresponding secretary, recording secretary, Christmas luncheon coordinator and Lower and Upper School representatives. Recruiting begins in the spring.



UPPER SCHOOL VOLUNTEER RESPONSE

Please mark your volunteer choices below and a Parent Association or School representative will contact you with further details. Please return this form with your other school forms. Thank you.

Form with fields for Parent/Guardian, Phone, Email, Student, and Grade (9-12).

- Volunteer options including: I cannot volunteer at this time, eScrip Sign-up, Event Hospitality, Annual Fund Committee, Driving Assistance, Faculty Meeting Refreshments, Athletic Program Support, Performing Arts Support, Annual Benefit Celebration, Golf Tournament, Faculty Appreciation Luncheon, and Parent Association Board.